

Government of India
Office of the Superintending Archaeologist
Archaeological survey of India
Guwahati Circle
Housefed Complex,
West End Block, 5th Floor,
Guwahati-781006

Dated the 10/5/19

NOTICE INVITING QUOTATION

Quotations are invited from reputed firms for **Scanning of pages from Office Files and Register (Approx 30,000 pages)** at the ASI, Guwahati Circle office at Housefed Complex, Guwahati. The quotation may be addressed to the Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati-06 and be sent to this by post/messenger on or before **20.05.2019 upto12.30PM.** The firms should be familier with the scanning, documentation works, etc.

SI. No.	Details of items/Work	Rate per page
1.	Scanning & Digitisation of pages from office file/register/documents:	
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The rate should be quoted in words and in figures. **Taxes (if any) should be shown separately.** The SA, ASI is not bound to accept the lowest quoted rates and reserve himself the right to reject all or part of the quotations without assigning any reasons thereof.

The interest bidder should bring their own PC set, Scanner and Manpower and other accessories as the case may be to scan the copies at the site itself.

SUPERINTENDING ARCHAEOLOGIST

HEAD OF THE OFFICE

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1. Office Notice Board.

2. Office website: http://www.asiguwahaticircle.gov.in/